

Terms and Conditions of Attendance

speckle2018poland.pl



speckle 2018

JANÓW PODLASKI, POLAND
10-12 September 2018

7th International Conference on Speckle Metrology

Conference Organizers



Cooperating organizations

SPIE.



Polish Technological Platform on Photonics



10 - 12 September 2018

JANÓW PODLASKI - **POLAND**

BISHOP'S PALACE Congress Centre



§ 1. General provisions.

1. 7th International Conference on Speckle Metrology, on September 2018 hereinafter referred to in the Regulations as the Conference, shall be held on September 10-13, 2018 in Janów Podlaski at Zamek Biskupi Janów Podlaski) Bishopaś Palace, address: Zamkowa 1, 21-505 Janów Podlaski, Poland.
2. **Conference Programme Organizer**, responsible for the conference scientific programme, is **Photonics Society of Poland**, based in Warsaw, Koszykowa 75/gf room 126 , 01-919 Warsaw, Poland, KRS (National Court Register Number) 0000153085, REGON (National Business Registry Number) 00000153085.
3. **Conference Technical Organizer**, responsible for the online registration and payments for conference participants, is **MW SCIENCE MEETINGS Maciej Wieczorek**, Objazdowa 15D, 05-119 Józefów, REGON (National Business Registry Number) 140755916, NIP (Tax Identification Number) 118-038-17-01, sharing web application for on line registration and online payments utilities with title: COFFEE SYSTEM, access from website address: <https://systemcoffee.pl/?lang=en&go2rej=1&kid=692> (the owner and administrator of the system and participants data is INSTYTUT STUDIÓW PROGRAMISTYCZNYCH S. A., Brukselska 14, 03-973 WARSZAWA, KRS (National Court Register Number) 0000254547 REGON (National Business Registry Number) 140455806, NIP (Tax Identification Number) 1132597314.
4. Conference participants may be researchers, academics, students and other persons professionally associated with the topic of the Conference, as well as the representatives of entities operating in the sectors related to the topic of the Conference.
5. As part of the Conference, research, teaching and educational sessions will be held, together with an exhibition of publishers of scientific publications and other entities operating in the sectors related to the topic of the Conference.
6. Each Conference participant shall receive a certificate of participation in the Conference.

7. The official website of the Conference is available at: <http://speckle2018poland.pl/>

§ 2. Participation in the Conference.

The conditions for the participation in the Conference are as follows:

1. in order to attend the research, teaching and educational sessions of the Conference - one needs to fill in the application form online, which is available on the Conference website, along with making the appropriate payment according to deadlines giving by the Conference Programme Organizer; after these dates, the registration form, along with the payment, shall be possible to submit during the Conference, in person at the Conference reception desk made available by the Technical Organizer;
2. in order to include a presentation in the Conference agenda and Conference materials, one needs to register the participation online, using the online registration system available on the Conference website along with making the appropriate payment according to conference fee amount deadlines to pay, and approve the summary.
3. in order to attend the exhibition - one needs to send a scan of a completed and signed exhibition or partnership contract to secretariat@speckle2018poland.pl, which is available on the Conference website, along with making the appropriate payment according to contract regulations.

§ 3. Payment for the participation fee in the conference.

The payment of early bird fees should be made according to the deadline February 28, 2018, other applicable fees should be made according to deadlines.

Payment by bank transfer:


1. The payment of the fees associated with the participation in the Conference, shall be made by bank transfer to the bank account of the Conference Technical Organizer **PL42**



1140 2004 0000 3412 0355 8533 in the bank mBank S.A. FORMERLY BRE BANK S.A. RETAIL BANKING, Swift Code: BREXPLWMBK

- Participants must specify when submitting bank transfer order that all the bank charges are paid by the participant.
- Participant should make sure that your name and conference shortcut name SPECKLE2018 appears on the bank transfer order.
- Your payment will normally reach the technical organizer account to which you are making a payment on the following working day.
- Organizers cannot accept liability for a payment not reaching the correct technical organizer account due to you quoting an incorrect account number or incorrect personal details.

Payment by debit or credit card:

- Payment by debit or credit card is possible using the web application COFFEESYSTEM with address: <https://systemcoffee.pl/?lang=en&go2rej=1&kid=692> when participant login into your personal account in this application using your ID and password and choosing folder payment on-line.
- Card payment is available using the following Payment Cards: Visa, VisaElectron, Master Card, Master Card Electronic, Maestro.
- Online traare supported by Dotpay.pl 
- If the card supplier declines payment, the notification will be given during the transaction. You should check with your bank/credit/debit card supplier that payment has been deducted from your account. The final result of your transaction will be given in your personal account in the CoffeeSyste
- The fees for participation in the Conference are set out in § 4 of the Regulations.
- The receipt of payment will be confirmed by the Technical Organizer through a VAT invoice in accordance with applicable regulations send to your e-mail address.

- The lack of the payment of the Conference participation fee according to chosen conference fee amount deadline to pay, authorizes the Conference Technical Organizer to cancel the Participant's registration.
- The acceptance of the registration form by the Conference Technical Organizer, subject to the receipt of applicable fees, shall be confirmed online. By sending the confirmation, the Conference Technical Organizer concludes an agreement with the Conference participant.
- By registering the participation, the Participant accepts these Regulations.
- The cost of travel and accommodation shall be covered by the Conference Participant.
- Conference participants are recommended to insure the movable property brought to the site of the Conference for the duration of the Conference. This applies, in particular, to Conference participants presenting hardware and other exhibits at the exhibition, scientific publishing companies, etc.

§ 4. Conference fee for participation in the Conference.

- The payment should be made accordance to the conference payment deadlines together with submitting participation application forms.
- Fees for participation in the Conference (participation in research and teaching and educational sessions):

Early bird registration with payment until 28 February 2018

Regular participation	570 €
Student	350 €
Accompanying person	350 €

Regular registration with payment until 28 May 2018

Regular participation	670 €
Student	450 €
Accompanying person	450 €

Late registration with payment after 28 May 2018

Regular participation	770 €
Student	550 €
Accompanying person	550 €

Fee amount includes local taxes



Fee for regular and student participant includes:

- participation in all conference sessions,
- proceeding publication by the SPIE Library and on-line access to conference papers,
- shuttle bus Warsaw - Janów Podlaski (180 km, conference venue) on 9-09-2018 with return on 13-09-2018,
- set of conference materials,
- Coffee breaks, lunches according to the final program of the sessions.

Fee for accompanying person includes:

- shuttle bus Warsaw - Janów Podlaski (180 km, conference venue) on 9-09-2018 with return on 13-09-2018,
- Lunches,
- Participation in all social events,
- Local guide.

§ 5. Cancellation of participation in the Conference – payment refund.

The Participant may cancel their participation in the Conference. The Conference participant's resignation needs to be made in writing to technical organizer, e-mail address: secretariat@speckle2018poland.pl according to dates given below:

1. Full Refunds of the registration fee – More than 45 days' notice to the first day of the conference. To receive a full refund, requests must be received no later than 45 days prior to the first day of the conference.
2. 50% Refunds – Less than 45 days' notice to the first day of the conference. Requests for refunds received within 45 days to the first day of the conference, but not within the final 20 days, prior to the conference will be eligible for a 50% refund.
3. No refunds – Within 20 days to the first day of the conference. Requests for refunds within 14 days prior to the start of the conference will not be eligible for a refund. Refunds will be made to the way of payment – wire transfer if made or refund to debit or credit card if made within 20 days from the last day of conference.

§ 6. Complaints

1. Any claims of Conference Participants against the Organizer shall be submitted in writing by registered letter with acknowledgement of receipt, to the correspondence address of the Technical Organizer: MW ScienceMeetings Maciej Wieczorek, address Objazdowa 15D, 05-119 Józefów.
2. The complaints of Conference Participants shall be made in writing, not later than within 14 days after the end of the

Conference. After the deadline the complaints shall not be considered.

§ 7. Final provisions

1. If the Conference does not take place for reasons attributable solely to the Programme and/or Technical Organizer, the Technical Organizer shall immediately reimburse the fees paid by the Participants to the indicated bank accounts or debit/credit cards.
2. If the Conference does not take place for reasons beyond the control of the Conference Programme Organizer and Conference Technical Organizer, due to the so-called „force majeure” (e.g. flood, hurricane, snowstorm, etc.), the Participant shall not be entitled to a reimbursement of any fees associated with participation in the Conference.
3. The organizers shall not be responsible for the items left or lost by the Participants at the location of the Conference.
4. Personal data of the Conference Participants, gathered during the registration process, shall be handled in accordance with the Law on Personal Data Protection dated 29 August 1997 (Journal of Laws No. 133 of 29 October 1997, Item 833) for the purpose of concluding a Conference Participation Agreement, implementation of services related to participation in the Conference, possible complaint procedure, as well as direct marketing of Conference Technical Organizer and Conference Programme Organizer.
5. In matters not covered by the Regulations the provisions of Polish law shall apply, in particular the Civil Code.
6. For the settlement of any disputes with foreign fair participants, the text of the Regulations in Polish shall prevail, and the law applicable to the interpretation of the Regulations is the Polish law.
7. Any disputes that may arise between the Conference participant and Conference Programme Organizer and/or Conference Technical Organizer shall be settled by the court competent for the seat of a given Organizer.
8. These Regulations shall enter into force on the day of their posting on the website <http://speckle2018poland.pl/>.
9. The Organizer has the right to change the Regulations. The changes shall be published at <http://speckle2018poland.pl/>

www.speckle2018poland.pl



Conference Secretariat:

secretariat@speckle2018poland.pl

